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July 23, 2015

Ahoy there Matey!

We are excited to welcome Dave Burgess, classroom teacher and author of the bestselling book *Teach Like a Pirate*, as our Opening Institute speaker this year. Dave's passion and enthusiasm for education is contagious and will energize us all in our work with students.

In support of Dave's PIRATE principles, our theme this year is drawn from Robert Louis Stevenson's classic novel *Treasure Island*. The idea for *Treasure Island* is believed to have originated with a map of an imaginary, romantic island drawn by Stevenson and his stepson on a rainy day in Scotland. This detailed and descriptive map is the hub upon which the adventure is centered, with the ultimate treasure found where "X Marks the Spot."

As it did for these grand adventurers, "**X Marks the SPOT**" for all treasures in Nebo District.

**Our treasure is our people:**

Support

Professionals

Office staff

Teachers

**Your wealth is unmeasured:** commitment to excellence, positive energy, caring attitudes and kindness, positive relationships and high expectations, time, knowledge, opportunity, and happiness.

Thank you for making the district a wonderful, exciting, adventurous place for our students. The students' maps are in hand, and they know that "X Marks the SPOT" where treasure is found!

Sincerely,

Rick Nielsen  
Superintendent



## Beginning of Year Information

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- **New Teacher and Intern Orientation Program** -- All new teachers and interns **must** attend the District-wide Orientation Program from 8:30 a.m. – 4:00 p.m. on **Tuesday, August 4**, in the Auditorium at the Summit Center, located at 165 South 700 East, Springville, Utah. Any additional orientation information regarding specific teaching assignments has already been communicated. Please contact Robbyn Wagstaff at 801-354-7423 with any questions. If new teachers were interns last year and have attended New Teacher Orientation, they need not attend.
- **Opening Institute** -- On **Monday, August 17**, we will have our Opening Institute for *all* Nebo Employees at **Salem Hills High School**, located at 150 North Skyhawk Blvd, Salem, Utah. All employees, including classified employees, are expected to attend. (The [nebo.edu/employee](http://nebo.edu/employee) page lists what schools/departments should attend at what times.)

**Times:**           9:00 - 11:00 a.m. for Morning Session Schools  
                      1:00 - 3:00 p.m. for Afternoon Session Schools

(Employees who are not scheduled to work on August 17 can pick up a voucher at the door and be paid two hours for attending).

Note: All Certified Special Education personnel are also required to attend a one hour meeting immediately following the 9:00 session of Opening Institute (approximately 11:00) in the SHHS Auditorium

- **Benefits Fair** -- To assist all employees in understanding their benefits, our annual Benefits Fair will be held at **Salem Hills High School** on **Monday, August 17**, from **9:00 a.m. until 4:00 p.m.** If you have questions regarding medical, dental, vision, or supplemental insurance plans, annuity options, retirement issues, flex spending, etc., please plan to spend time at the Benefits Fair. **As always, door prizes will be given away!** (Employees who are not scheduled to work on August 17 can pick up a voucher at the Benefits Fair and be paid one hour for attending).
- **Benefit Enrollment** – The annual benefits enrollment window for medical, dental, and vision benefits begins on July 27<sup>th</sup> and runs through August 17<sup>th</sup> at midnight. **Every employee who is eligible for insurance must sign in to Infinity HR and update their benefits information.** An email will be sent on July 27, 2015 with instructions for the login process.
  - Insurance Information Meetings will be held on the following dates and times:
    - Tuesday, August 4 at 6:00-8:00 p.m. – Spanish Fork High School Auditorium
    - Wednesday, August 12 6:00-8:00 p.m. – Spanish Fork High School Auditorium
  - A video of the information meetings will be posted on Nebo’s Benefit 2015-16 web page for employees to watch beginning July 27<sup>th</sup>. The web page is found at <https://www.nebo.edu/node/1638>

**The Open Enrollment window for medical, dental and vision benefits ends August 17, 2015.**

**We look forward to seeing you all on the 17<sup>th</sup>!**