

**NEBO SCHOOL DISTRICT  
SCHOOL-TO CAREERS  
WORK-BASED LEARNING PROGRAM**

FILE # IGADA-E2

**STUDENT EVALUATION**

DATE \_\_\_\_\_ EMPLOYER \_\_\_\_\_

Student's Name \_\_\_\_\_

Work-Site Supervisor \_\_\_\_\_

This is a learning experience for the students. We want them to learn and understand how to be successful in the work force. Please be completely honest in your evaluation so that we can work to correct any problems.

School Advisor \_\_\_\_\_

Below Average---Average-----Excellent

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**OBSERVATION CRITERIA**

**PERFORMANCE RATINGS**

1. Punctuality						On time and ready for work.
2. Dependability						Calls if late or absent. Rarely or never absent.
3. Respects self & others						Tells the truth. Respects others' belongings. Accepts constructive criticism.
4. Takes Pride in work						Does careful and accurate work. Attempts to correct mistakes. Takes initiative to do new duties.
5. Appearance						Good personal hygiene. Wears appropriate clothing.
6. Communication						Able to follow directions. Asks appropriate questions at appropriate times.
7. Interpersonal Skills						Works well with others. Has appropriate social behaviors.
8. Flexibility						Adjusts to changes in assignments.
9. Job Skills						Obtained Job Skills necessary to work effectively in organization.

**Comments:**

**PLEASE NOTE:** *If the student has less than average performance, we will have a conference with the student and the school coordinator for the purpose of teaching and correcting any problems.*

Employer/Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_