

Nebo School District Board of Education

Policy CE

### **ADMINISTRATIVE COUNCILS AND COMMITTEES**

The executive staff serves in an advisory capacity as the cabinet of the Superintendent. The team assists in the long-range clarification of objectives, identification of problems, establishment of priorities, development of strategies, and evaluation of the district's progress, as well as monitoring the day-to-day operations of the district.

The executive staff serves in a communicative and interpretative capacity explaining the district's goals, procedures and policies to the staff and community. The staff maintains, through the management team committees and various advisory committees, a liaison with the managers of the district and with classified personnel.

The executive staff is composed of, in addition to the Superintendent, the director of elementary education, director of secondary education, director of operations, director of auxiliary service and clerk of the Board and business manager. It meets on a regular basis and is on call to the Superintendent at any time.

Date: 7/81